

# **FORWARDING MEMO FOR PARACTICAL AWARD LIST**

*The Memo Must be filled in by the Examiners in Practical and Forwarded alongwith their award list otherwise no payment can be made.*

Centre of Examination ..... Examiner's Serial Number given with the Centre of Exam, in the programme chart for Practical Exam.

(In case the examiner to conduct exam at more than one center he/she may prepare and send to this office separate memos for each center).  
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Name of Examination ..... Held on .....

Subject .....Practical

Date on which result submitted to the Deputy/Assistant Registrar (Examination).  
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Total no. of candidates examined .....

Roll Numbers of Candidates actually examined by the Examiner:-  
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Roll Numbers of Absentees :-  
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I also certified that the sealed packets containing the question papers were received by me intact and according to the programme chart from the Principal of the college/Supdt. where the examination took place and the contents of the packets were correct.

Candidates who were absent have been shown as such against their Roll Numbers in the attached award list.

.....  
(Full Signature of Examiner or Examiners as the case may be)

Name and full Address.....

(In Capital Letters).....  
.....

Dated :- ..... Examiners Serial number as shown in the Programme Chart for Practical Exam .....