

Revised Annual Duty List of Session 2021-22

Sr. No.	Name of Committee	Committee Member
1	College Council	1. Dr. Sandhya Sood, DDO 2. Dr. Deepika Logani Trikha 3. Dr. Suman Jangra 4. Dr. Seema Phogat 5. Dr. Kavita Sharma 6. Dr. Shashi Bala
2	Bursar	Dr. Seema Phogat
3	Staff Secretary	Dr. Satyanarayan
4	Social Secretary	1. Dr. Shashi Bala 2. Ms. Chitra Garg
5	Dean of Faculties	1. Dr. Seema Phogat (Science Stream) 2. Dr. Deepika Logani (Arts) 3. DR. Suman Jangra (Commerce) 4. Ms. Priyanka (BBA)
6	Administrative and supervision of Lab Staff	1. Dr. Sandhya Sood (Psychology) 2. Dr. Kavita Sharma (Computer) 3. Dr. Sanjeev Kumar (Physics) 4. Ms. Ekta (Chemistry) 5. Ms. Anuja (Geography)
7	AISHE	1. Dr. Anju Sharma (Convener) 2. Sh. Rajan Kumar
8	Alumni Association	1. Dr. Balram Yadav (Convener) 2. Dr. Nidhi Garg 3. Sh. Krishan Kumar 4. Sh. Yoagesh Chand Dagar 5. Ms. Neelam
9	Biometric Attendance Committee	1. Dr. Sonam (Convener) 2. Sh. Rajan Kumar
10	Bulk SMS	1. Ms. Ekta (Convener) 2. Ms. Kusum 3. Ms. Anuja 4. Sh. Rajesh Saini

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11	<i>Bus & Rail Pass Committee</i>	<ol style="list-style-type: none"> 1. <i>Sh. Yogesh Kumar (Convener)</i> 2. <i>Dr. Paras Ram</i> 3. <i>Sh. Krishan Kumar</i> 4. <i>Sh. Yogesh Chand Dagar</i>
12	<i>Central Purchase & Gem Portal Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Kavita Sharma (Convener)</i> 2. <i>Dr. Shashi Bala</i> 3. <i>Dr. Anju Sharma</i> 4. <i>Ms. Priyanka</i> 5. <i>Ms. Kamayani</i>
13	<i>Canteen & Parking Committee</i>	<ol style="list-style-type: none"> 1. <i>Sh. Sanjeev Adhana (Convener)</i> 2. <i>Dr. Hariom</i> 3. <i>Sh. Yogesh Kumar</i> 4. <i>Sh. Yogesh Chand Dagar</i> 5. <i>Sh. Shashi Kant</i> 6. <i>Dr. Laxmi</i>
14	<i>College Website Maintenance Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Kavita Sharma (convener)</i> 2. <i>Dr. Rekha Rani</i> 3. <i>Sh. Rajan Kumar</i>
15	<i>College Property</i>	<ol style="list-style-type: none"> 1. <i>Ms. Kamayani</i> 2. <i>Ms. Deepti Kalra</i> 3. <i>Dr. Sanjeev Adhana</i> 4. <i>Sh. Shashi Kant</i> 5. <i>Dr. Sushma</i> 6. <i>Dr. Anita</i>
16	<i>College Prospectus, Newsletter & Annual Report Committee</i>	<ol style="list-style-type: none"> 1. <i>Ms. Kamayani (Convener)</i> 2. <i>Ms. Savita Adahana</i> 3. <i>Ms. Ekta</i> 4. <i>Ms. Anuja</i>
17	<i>CCTV Committee</i>	<ol style="list-style-type: none"> 1. <i>Ms. Kamayani (Convener)</i> 2. <i>Dr. Sonam</i> 3. <i>Dr. Parul</i> 4. <i>Ms. Deepti Kalra</i> 5. <i>Dr. Rekha</i> 6. <i>Sh. Rajan Kumar</i>

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18	<i>Central Printing ,Sticker & Banner/ Stationery Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Kavita Sharma (Convener)</i> 2. <i>Dr. Anju Sharma</i> 3. <i>Ms. Parul</i> 4. <i>Dr. Rekha</i> 5. <i>Sh. Krishan Kumar</i>
19	<i>Computer Printer Maintenance and Tonner Refilling Committee</i>	<ol style="list-style-type: none"> 1. <i>Ms. Parul (Convener)</i> 2. <i>Sh.Praveen Kumar</i> 3. <i>Dr. Hariom</i> 4. <i>Sh. Manohar Lal</i>
20	<i>Discipline and Proctorial Duties Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Shashi Bala (Convener)</i> 2. <i>Dr. Rajbir Singh</i> 3. <i>Dr. Jagjit Singh</i> 4. <i>Dr. Anita</i> 5. <i>Sh. Krishan Kumar</i> 6. <i>Sh. Parasram</i> 7. <i>Dr. Laxmi</i> 8. <i>Dr. Sushma</i>
21	<i>Drinking Water (RO Plant installation and Maintenance) Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Rajbir Singh (Convener)</i> 2. <i>Dr. Jagjit</i> 3. <i>Sh. Hariom</i> 4. <i>Sh. Shashi Kant</i> 5. <i>Sh. Ashish</i>
22	<i>Decoration Committee</i>	<ol style="list-style-type: none"> 1. <i>Ms. Savita Adhana (Convener)</i> 2. <i>Dr. Madhu Joon</i> 3. <i>Ms. Anuja</i>
23	<i>ECO Club & College campus Beautification Committee</i>	<ol style="list-style-type: none"> 1. <i>Ms. Kusum (Convener)</i> 2. <i>Ms. Chitra Garg</i> 3. <i>Ms. Savita Adhana</i> 4. <i>Sh. Paras Ram</i> 5. <i>Dr. Laxmi</i> 6. <i>Dr. Sushma</i>
24	<i>Electricity & Invertor Maintenance Committee</i>	<ol style="list-style-type: none"> 1. <i>Dr. Jagjit Singh (Convener)</i> 2. <i>Sh. Balram Yadav</i> 3. <i>Sh. Yogesh Kumar</i> 4. <i>Sh. Krishan Kumar</i>

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25	<i>Earn While You Learn Committee</i>	<ol style="list-style-type: none"> 1. Dr. Deepika Logani (Convener) 2. Dr. Sonam 3. Ms. Kusum 4. Ms. Parul
26	<i>Extra-Curricular Activities</i>	<ol style="list-style-type: none"> 1. Dr. Balram Yadav(Convener) 2. Ms. Savita Adhana 3. Dr. Neelam 4. Dr. Madhu Joon
27	<i>Finance & Building Fund Advisory Committee</i>	<ol style="list-style-type: none"> 1. Dr. Deepika Logani Trikha (Convener) 2. Dr. Suman Jangra 3. Dr. Kavita Sharma 4. Dr. Shashi Bala 5. Ms. Priyanka
28	<i>Grievance Redressal & Sexual Harassment Committee</i>	<ol style="list-style-type: none"> 1. Dr. Suman Jangra (Convener) 2. Dr. Shashi Bala 3. Ms. Priyanka 4. Ms. Chitra Garg 5. Pappu Sarpanch 6. Prakash (Student) B.A. 4th Sem
29	<i>House Exam, EVS, University result and Internal Assessment Committee</i>	<ol style="list-style-type: none"> 1. Dr. Shashi Bala, Registrar 2. Ms. Deepti Kalra, Asst. Registrar 3. Ms. Kusum 4. Ms. Parul 5. Dr. Neelam 6. Sh. Krishan Kumar 7. Sh. Rajesh Saini
30	<i>Identity Card Committee</i>	<ol style="list-style-type: none"> 1. Dr. Anju Sharma (Convener) 2. Dr. Sonam 3. Dr. Rekha 4.
31	<i>IQAC Committee</i>	<ol style="list-style-type: none"> 1. Dr. Deepika Logani (Convener) 2. Dr. Suman Jangra 3. Dr. Seema Phogat 4. Dr. Kavita Sharma 5. Dr. Shashi Bala 6. Dr. Anju Sharma
32	<i>Internal Audit Committee</i>	<ol style="list-style-type: none"> 1. Dr. Anju Sharma (Convener)

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		<ol style="list-style-type: none"> 2. Dr. Jagjit Singh 3. Dr. Hariom 4. Sh. Rajan Kumar
33	Internal Grievance Cell for SC	<ol style="list-style-type: none"> 1. Dr. Satyanarayan (Convener) 2. Ms Priyanka 3. Sh. Praveen Kumar
34	Income Tax Verification Committee	<ol style="list-style-type: none"> 1. MS. Priyanka (Convener) 2. Dr. Jgjit Singh 3. Sh. Hariom 4. Sh. Rajan Kumar
35	Language Lab & Soft skills	<ol style="list-style-type: none"> 1. Ms. Kamayani (Convener) 2. Ms. Neelam Bhardwaj 3. Dr. Madhu 4. Sh. Rajesh Saini
36	Legal Cell	<ol style="list-style-type: none"> 1. Sh. Satya Narayan (Convener) 2. Dr. Balram Yadav 3. Sh. Praveen Kumar 4. Sh. Yogesh Kumar 5. Sh. Krishan Kumar
37	LMS	<ol style="list-style-type: none"> 1. Ms.Parul (Convener) 2. Dr. Rekha Rani 3. Dr. Neelam 4. Sh. Rajan Kumar 5. Sh. Rajesh Kumar
38	Library & Book Bank Committee	<ol style="list-style-type: none"> 1. Ms. Chitra Garg (Convener) 2. Ms. Kusum 3. Dr. Sanjeev Adhana 4. Ms. Savita Adhana 5. Sh. Praveen Kumar 6. Dr. Laxmi 7. Ms. Anuja 8. Sh. Shashi Kant
39	Legal Literacy and Electro Literacy Cell	<ol style="list-style-type: none"> 1. Sh. Yogesh Kumar (Convener) 2. Dr. Sushma 3. Sh. Shashi Kant
40	Medical Bill Verification Committee	<ol style="list-style-type: none"> 1. Ms. Priyanka (Convener) 2. Ms. Nidhi Garg 3. Dr. Hariom 4. Sh. Rohtash Kumar
41	Mentorship and students	<ol style="list-style-type: none"> 1. Dr. Satya Narayan (Convener)

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	<i>Union</i>	<ol style="list-style-type: none"> 2. Ms. Savita Adhana 3. Dr. Nidhi Garg 4. Dr. Balram Yadav 5. Dr. Laxmi
42	<i>Muster Roll verification Committee</i>	<ol style="list-style-type: none"> 1. Ms. Priyanka (Convener) 2. Ms. Deepti Kalra 3. Dr. Nidhi Garg
43	<i>NAAC</i>	<ol style="list-style-type: none"> 1. Dr. Seema Phogat (Convener) 2. Dr. Kavita Sharma 3. Dr. Anju Sharma 4. Dr. Sonam 5. Ms. Kamayani 6. Dr. Jagjit Singh 7. Ms. Parul 8. Dr. Rekha Rani
44	<i>NCC Boys</i>	<i>Dr. Satyanarayan (ANO)</i>
45	<i>NCC Girls</i>	<i>Ms. Savita Adhana (Care Taker)</i>
46	<i>NSS Boys</i>	<i>Sh. Balram Yadav (P.O)</i>
47	<i>NSS Girls</i>	<i>Dr. Nidhi Garg (P.O)</i>
48	<i>Online Admission Committee</i>	<ol style="list-style-type: none"> 1. Dr. Seema Phogat(Convener) 2. Dr. Kavita Sharma 3. Dr. Anju Sharma 4. Dr. Sonam 5. Dr. Rekha 6. Dr. Neelam 7. Sh. Rajan Kumar 8. Sh. Rajesh Kumar
49	<i>Outreach Programme</i>	<ol style="list-style-type: none"> 1. Dr. Nidhi Garg(Convener) 2. Dr. Sanjeev Kumar 3. Ms Ekta 4. Sh. Praveen Kumar
50	<i>PWD</i>	<i>1. Sh. Balram Yadav (Convener)</i>

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		<ol style="list-style-type: none"> 2. Sh. Yogesh Kumar 3. Sh. Yogesh Chand Dagar
51	<i>Placement and Career Guidance Cell</i>	<ol style="list-style-type: none"> 1. Dr. Jagjit Singh (Convener) 2. Sh. Praveen Kumar 3. Dr. Anita 4. Dr. Sushma 5. Sh. Yogesh Chand Dagar
52	<i>Photography Committee</i>	<ol style="list-style-type: none"> 1. Sh. Praveen Kumar (Convener) 2. Ms. Chitra Garg 3. Dr. Laxmi
53	<i>Public Relation Committee</i>	<ol style="list-style-type: none"> 1. Sh. Yogesh Kumar (Convener) 2. Dr. Madhu Joon 3. Sh. Yogesh Chand Dagar
54	<i>RUSA Committee</i>	<ol style="list-style-type: none"> 1. Dr. Deepika Logani (Convener) 2. Dr. Rajbir Singh 3. Sh. Hariom 4. Ms. Chitra Garg 5. Sh. Rajan Kumar
55	<i>RTI</i>	<ol style="list-style-type: none"> 1. Dr. Suman Jangra (SPIO) 2. Dr. Seema Phogat (ASPIO) 3. Sh. Manohar Lal, Clerk
56	<i>Red Cross, Red Ribbon and Dispensary Committee</i>	<ol style="list-style-type: none"> 1. Sh. Praveen Kumar (Convener) 2. Sh. Hariom 3. Dr. Rekha 4. Dr. Madhu
57	<i>Remedial Coaching</i>	<ol style="list-style-type: none"> 1. Dr. Sanjeev Adhana (Convener) 2. Ms. Ekta 3. Sh. Krishan Kumar 4. Dr. Paras Ram
58	<i>Refreshment & Lunch Committee</i>	<ol style="list-style-type: none"> 1. Ms. Kusum (Convener) 2. Ms. Deepti Kalra 3. Ms. Kamayani 4. Ms. Anuja 5. Dr. Madhu Joon 6. Sh. Yogesh Chand Dagar
59	<i>Road Safety Committee</i>	<ol style="list-style-type: none"> 1. Ms. Deepti Kalra (Convener)

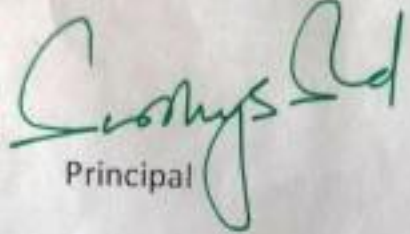
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		<ol style="list-style-type: none"> 2. Ms. Kusum 3. Dr. Sanjeev Adhana 4. Sh. Krishan Kumar 5. Dr. Paras Ram
60	SC/BC & other Scholarship Committee	<ol style="list-style-type: none"> 1. Ms. Priyanka (Convener) 2. Dr. Satya Narayan 3. Sh. Praveen Kumar 4. Sh. Yogesh Kumar 5. Ms. Anuja 6. Sh. Rajesh Saini 7. Sh. Rakesh Kumar
61	S C Cell	<ol style="list-style-type: none"> 1. Ms Priyanka (Convener) 2. Dr. Satyanarayan 3. Sh. Praveen Kumar
62	Smart Class and Digital Learning Committee	<ol style="list-style-type: none"> 1. Dr. Sonam (Convener) 2. Ms. Ekta 3. Dr. Jagjit Singh 4. Ms. Parul
63	Sports Board and NSS Advisory Committee	<ol style="list-style-type: none"> 1. Dr. Shashi Bala (Convener) 2. Dr. Seema Phogat 3. Dr. Sonam 4. Dr. Satya Narayan
64	Time Table & Workload Committee	<ol style="list-style-type: none"> 1. Dr. Suman Jangra (Convener) 2. Ms. Chitra Garg (Arts) 3. Dr. Anju Sharma (Computer Science) 4. Dr. Jagjit (Science)
65	Tent/Shamiyana/Mike Arrangement Committee	<ol style="list-style-type: none"> 1. Dr. Sanjeev Adhana (Convener) 2. Dr. Balram Yadav 3. Sh. Yogsh Kumar 4. Dr. Paras Ram
66	Transport Committee	<ol style="list-style-type: none"> 1. Sh. Praveen Kumar (Convener) 2. Sh. Yogesh Kumar 3. Dr. Laxmi 4. Sh. Yogesh Chand Dagar
67	UGC Committee	<ol style="list-style-type: none"> 1. Dr. Rajbir Singh (Convener) 2. Dr. Satyanarayan 3. Ms. Ekta 4. Ms. Savita Adhana 5. Sh. Krishan Kumar
68	Voter/Parivar Pahchan Patra	<ol style="list-style-type: none"> 1. Dr. Hariom (Convener)

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	<i>& Passport Committee</i>	<ol style="list-style-type: none"> 2. Ms. Ekta 3. Sh. Yogesh Chand Dagar 4. Sh. Krishan Kumar 5. Sh. Rajesh Kumar
69	<i>Water Status Checking and Report Committee</i>	<ol style="list-style-type: none"> 3. Sh. Rajesh Kumar (Convener) 4. Sh. Raj Kumar 5. Sh. Mukesh 6. Sh. Sunil (Mali)
70	<i>Women Cell</i>	<ol style="list-style-type: none"> 1. Ms. Kamayani (Convener) 2. Dr. Nidhi Garg 3. Ms. Deepti Kalra 4. Dr. Madhu Joon 5. Dr. Sushma

Note :- In case of any transfer/deputation/long leave of convener of the committee the next to them member act as a convener.



Principal