



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVT. P.G. COLLEGE, TIGAON
Name of the head of the Institution	Dr. Sandhya Pradeep
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01292402413
Mobile no.	9810236516
Registered Email	gctigaon@gmail.com
Alternate Email	naactigaon@gmail.com
Address	GOVT. COLLEGE TIGAON, FARIDABAD, HARYANA
City/Town	FARIDABAD
State/UT	Haryana
Pincode	121101

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Sandhya Sood			
Phone no/Alternate Phone no.		01292402413			
Mobile no.		9968260531			
Registered Email		gctigaon@gmail.com			
Alternate Email		naactigaon@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gctigaon.ac.in/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.gctigaon.ac.in/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.10	2015	14-Sep-2015	13-Sep-2020
6. Date of Establishment of IQAC			31-Jan-2008		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Fine Arts Workshop	31-Oct-2017 7		52		

Approval of API Cases	12-Oct-2017 1	4
Blood Donation Camp	30-Oct-2017 1	30
Cleanliness Program under Swachh Bharat Mission	27-Sep-2017 1	60
Dental Checkup Camp	25-Sep-2017 1	50
Rally on Swachta Hi Sewa	16-Sep-2017 1	100
Tree Plantation Camp	07-Sep-2017 1	150
Jan kalyan Swasthya Survey	01-Sep-2017 1	26
Talent Search	31-Aug-2017 1	115
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LIBRARY	MATERIAL AND SUPPLY	STATE GOVT.	2017 1	99590
SPORTS	ATHLETIC MEET	STATE GOVT.	2017 1	120000
LIBRARY	UPGRADATION	STATE GOVT.	2017 1	170000
GC TIGAON	HRD	STATE GOVT.	2017 1	30000
GC TIGAON	REAN WHILE YOU LEARN	STATE GOVT.	2017 1	125000
GC TIGAON	PLACEMENT	STATE GOVT.	2017 1	40000
GC TIGAON	WOMEN CELL	STATE GOVT.	2017 1	30000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1.Women Cell activities were emphasized. 2.API cases to be resolved in least possible time. 3.Tree plantation in college	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achievements/Outcomes
To prepare and submit record of students attending classes for slow learners	record of student is maintained as desired by house
Incorporating ICT tools in teaching learning process	Use of smart classrooms was encouraged among the teachers
Departments were asked to organize activities in line with the curriculum	Departments engaged students in participating activities
Feedback received from students, parents, alumni and teachers was analysed	various grey areas were identified and corrective actions were put in place
View File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Council	16-Aug-2017
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	24-Aug-2015
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017
Date of Submission	12-Dec-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	ONLINE ADMISSION MODULE, HRMS

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, our institution has an excellent mechanism for well planned delivery and a proper documentation is done in this regard. The following steps are followed for an effective teaching and documentation. First of all daily attendance register is maintained for students by all the faculty members. The students who are absent are reported for fine through absentee slips. The roll no of the students who remain absent for more than six days are struck off and they are sent information about it. Absentee slips are maintained for a session and fine is charged before the semester exams. Secondly, the syllabi is divided weekwise and lesson-plans are prepared by the all teachers. This lesson plan is displayed on the notice boards of the respective departments for the convenience of students. Thirdly, for awarding internal marks (20% of the total marks) various perimeters like attendance, assignment and class test are taken periodically and documentation is done accordingly. Most of the teaching is done using chalk & board but along with that there are two smart class rooms in the college and the teaching is also done using smart rooms and e-content of various subjects that is available. Time table of the college is prepared class wise taking into consideration all the subject combination. All the departmental heads were also asked to prepare their respective time table teacher wise and display it for students. Each department holds inter class competition for better understanding of their subject and keep track of the activities in their society register. Teacher wise time table is also displayed rooms wise.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	POLITICAL SCIENCE	16/07/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	POLITICAL SCIENCE	16/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Null	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business	25
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback from students is collected from UG and PG classes by the feedback collection and analysis committee in the college. Feedback is obtained on various topics including the curriculum and college infrastructure. The Points are calculated according to the grades given by the students on various criteria. The grades are given as Excellent, V. Good, Good, Average, Poor. The Average and percentage on various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents periodically. Suggestions and comments given by the guardians are also taken into account for future development. Most importantly the feedback from alumni is collected during the alumni meet and teachers provide their feedback about curriculum during the routine meetings. The different areas where improvements are required are discussed in college council meetings. The suggestion if any are sent to the university through the Board of studies members for updations in the syllabus / curriculum. Infrastructure is periodically updated especially the one requested by the students / alumni /parents. Strengths of the college are also taken into consideration for further up gradation. Suggestion for updation of curriculum and infrastructure are sent to the department of higher education, Haryana periodically for financial and administrative support.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political Science	40	275	40
BBA	Management	40	125	29
BCA	Computer Application	40	290	39
BSc	Science	80	250	78
BCom	Commerce	160	800	147
BA	Arts	340	920	339
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1642	40	31	1	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	183	6	2	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor mentee groups came into existence in the college from the session 2017-18 w.e.f. 02.08.2017. Through this system a teacher is allocated to every student to look after his/her academic and psychological wellbeing and also monitor his/her class attendance and performance in extra-curricular activities. Teachers were allotted students from various courses and approximately 25 students were assigned to each teacher. The first year groups were held on Tuesdays from 2:15 to 3:00. There were 26 groups for first year. In total 16 mentor classes were held during the session 2017-2018. All the decided set objectives were attained during the classes like Public speaking, motivating the students for participating in the college activities, discussion on environmental issues, personal and college related problems. Mentors also provide important information about the academic calendar and conduct orientation programmes for the mentees, whereby they are acquainted with the institution. All the mentors sincerely performed their duties during the year

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
--	-----------------------------	-----------------------

672

32

1:21

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	27	3	4	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Assistant Professor	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS (U.G.)	SEMESTER	20/04/2018	15/06/2018
BCom	B.COM(U.G.)	SEMESTER	20/04/2018	13/06/2018
BCA	BCA (U.G)	SEMESTER	20/04/2018	06/06/2018
BSc	BSc(U.G.)	SEMESTER	20/04/2018	15/06/2018
BBA	BBA(U.G.)	SEMESTER	20/04/2018	07/06/2018
MA	Pol Sc.	SEMESTER	09/05/2018	08/08/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Various reforms were initiated on continuous internal evaluation(system) at the institutional level are 1. Attendance is taken during each period and a register is maintained. 50 percent marks of internal assessment are based on this attendance. 2. Class tests are taken on time to time basis and record is maintained for the same. 25 percent marks of internal assessment are based on performance of students in these tests. 3. Students of all the classes are given assignments on various topics from the syllabus. These are assessed by respective teachers and 25 percent marks of internal assessment are based on the assignment. Students who miss the assignments due to illness or participation in extracurricular activities of the college are given an opportunity to give assignment and class test on an alternate date which helps them to prepare for exams in advance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each session, the academic calendar is published by the University for Respective Courses so as to ensure effective time management. The college engages in effective planning to adhere to the University provided

academic calendar. This allows the teachers and students to space out their teaching and learning, and regular assessment of the same. Considering the university calendar, each department creates internal calendars to ensure timely delivery of the syllabus. Other departmental activities and events of the college are taken care of and spaced prudently while planning the college academic calendar for the timely and effective completion of the syllabus. This also ensures students' participation in extracurricular activities, events, and functions of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gctigaon.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BBA	Nil	23	9	39.13
UG	BCA	Nil	31	7	22.58
UG	BSc	Nil	41	7	17.07
UG	BCom	Nil	112	13	11.60
UG	BA	Nil	130	35	26.92
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gctigaon.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NO	NA	NA	Nil	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce, Physics, Physical education	7	3.37
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
-------------------	---------------	----------	-------	-------

Presented papers	4	16	0	0
Attended/Seminars/Workshops	0	14	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Disaster Management workshop	Youth red Cross	1	6
Road Safety Quiz	Road Safety Club	1	265
Jan Kalyan and Swachta Survey	NSS	2	52
Run for Unity	NSS	2	2
Swachta hi Sewa	NSS	2	6
Tree Plantation camp	NSS	2	26
Blood Donation	NCC	1	1
Parade Classes	NCC	1	6
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachta hi Sewa	NSS	Swachta hi Sewa	2	6
Blood Donation	NCC	Blood Donation	1	1
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	NA
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
712590	661311

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 1.0	Partially	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16580	0	298	99590	16878	99590
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A.	NA	NA	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	4	10	1	1	2	15	2	0
Added	45	0	0	0	0	0	0	0	0
Total	145	4	10	1	1	2	15	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-established mechanism and set procedures for maintaining and utilizing the mentioned facilities. Our Laboratories provide controlled conditions in which scientific research experiments and practicals may be performed. Science labs consist of apparatus, instruments, chemicals required for experiments. There are 09 laboratories of different subjects such as Physics, Chemistry, Psychology, English, Geography, etc. The library of our college is a collection of sources of information with 16580 textbooks and we have a digital database. We have a Basketball court, volleyball, and badminton court on the college campus. Students of our college participated in many games at different levels. Our college is also equipped with 04 computer labs with internet facility. We have a leased line connection of capacity 5 MBPS. The classrooms are occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. The computers and other lab facilities are used by all the enrolled students in the practice groups. The Principal is empowered to allow small repairs from college funds and accordingly, such repairs are handled at the college level. For major repairs and other such works which involve expenditure above one lac, the college writes to higher authorities and they magnanimously allow financial assistance for such works. Every year, the college gets grants for lab upgradation and purchase of library books. All such works are done by a set procedure which involves the assessment of the need, the calculation of estimated cost, the approval of administrative sanction, the formation of a

committee to getting quotations from the open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of the order and the final payment after the work is completed.

<http://www.gctigaon.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	SC Scholarship	291	4080000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	01/07/2017	100	DHE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling workshop and Seminars	0	50	5	5
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

00	0	0	NA	12	5
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	9	BSc	PCM	IITD, YMCA	MSc, BED
2018	9	BCA	BCA	GC Tigaon, DAV IM	MSc, MCA
2018	3	BA	BA	GC Faridabad, GC Tigaon	M.A., M.B.A.
2018	5	B.Com	Commerece	IGNOU, MDU Rohtak, GC Faridabad	M.Com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletic meet	college	182
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	National	Nill	Nill	Nill	NA
2018	Nill	Internat ional	Nill	Nill	Nill	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a formal student council during this time but it provides sufficient alternatives to students to function in coordination with teachers. Students are involved in various academic, cocurricular and extra curricular activities. Seminars, group discussions, practicals and active class participation provide students a proper representation in teaching learning exercises. The designated cells, such as NCC, NSS, Women cell, Legal Literacy cell and various subject societies function with students' support as they are involved in planning, arrangement, conduct and reporting of events organized by

these cells. Moreover, the students are involved in college administrative works by giving them responsibilities of various official works through Earn While You Learn scheme. Under this scheme, they not only get the remuneration for the work done but also get an opportunity to know about administrative work of the college. Their recommendations for the benefits of students are incorporated in the college functioning. Moreover, through students' assembly in the beginning of the session and informal teacher taught deliberations, students' opinion about college functioning is obtained and later on channelized for the quality enhancement of college activities. The feedback mechanism, students' grievances cell and tutorial group meetings are other outlet for providing students avenues where they can share their opinion about improving college activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Committees are formed for different activities to be performed for smooth functioning of college. 2. Committees ensures participation of teachers and students from all streams in college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Lesson Plan, ICT rooms usage
Examination and Evaluation	Examination and Evaluation were conducted as per University schedule
Library, ICT and Physical Infrastructure / Instrumentation	Books were purchased in Library, ICT room was regularly used by students and faculties

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online admission were done for the session

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NA	NA	01/07/2017	30/06/2018	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	08/03/2018	13/03/2018	6
Orientation program	2	22/05/2018	06/06/2018	16
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	0	3 (EARN WHILE YOU LEARN) , (SC/ST Scholarship), passport application facility for students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done by committee constituted by college. External audit is

done regularly by Department of Higher Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	DGHE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents provide their fair feedback 2. Parents provide their valuable suggestions
--

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Swimming Classes for NCC Girls	01/08/2017	01/08/2017	30/09/2017	6
2017	Talent Search	31/08/2017	31/08/2017	31/08/2017	115
2017	Jan Kalyan and Swasthya Survey	01/09/2017	01/09/2017	01/09/2017	26
2017	Tree Plantation Camp	16/09/2017	16/09/2017	16/09/2017	100

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
LECTURE ON GENDER DISCRIMINATION	12/02/2018	12/02/2018	52	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10.2 PERCENT BY SOLAR PANEL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	6	7	Nil	Nil	Nil	13	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Haryana Civil Services (Government Employees Conduct) Rules, 2016 (English)	04/12/2017	http://www.finhry.gov.in/Haryana-Civil-Services-General-Rules-2016-English

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Run for Unity	31/10/2017	31/10/2017	2
Rally on Swachta hi Sewa	16/09/2017	16/09/2017	100
Blood Donation Camp	30/10/2017	30/10/2017	30
Pulse Polio Day celebration	04/04/2018	04/04/2018	15
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation camp by NSS and ECO Club Road safety traffic rules Awareness rally by youth Red cross Camp for cleaning and beautification of campus by NSS SWACHTA PAKHWADA organized by NCC unit. Promotion of water resources by rainwater harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Blood Donation Camp was organized on 30th October 2017 by Youth Red Cross. The objectives include community service and to inculcate feeling of social responsibility among the students. There is always a need of blood of various blood groups in civil hospitals. Students and staff members of the college donate blood as a social responsibility and for community service voluntarily. Activity is arranged in coordination of NSS, NCC, Red Cross Society and Red Ribbon Club of the college. Best Practice 2: Swar Spandhan is a cultural event which is organized every year in month of October or November. This is organized prior to cultural fest in order to identify students talent in different areas of co-curricular activities. This year it was organized on 7-8, November 2017. 40 students from different courses participated in various activities. This aims to motivate and enhance confidence among students. This event provides a platform to the students to explore their skills in co-curricular activities as a profession in future.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gctigaon.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College, Tigaon is a leading organization sincere towards the holistic development of the students belonging mostly to rural backgrounds. The college came into existence in 1971, right from its inception the visionary aspect of the college is to transform this institution in to a paramount among other institutions and educational bodies in the state. This institute believes in the significance of all-round development of the student and engages to bring best out of him. The academic and co-curricular calendar is organized ingeniously to provide enough opportunities to the students. The teachers try to maintain equilibrium in theoretical and practical knowledge of the students. College regularly organizes extension Lecturers by distinguished personalities and professionals for the students to enhance their knowledge. The extracurricular activities are periodically organized in the college which brings out the creative side of the students and enhances their physical and mental capacities. An effort is made to restate and reemphasize the moral values sown in the early stages of education like truth and righteousness along with co-operation and mutual understanding by giving them suitable learning experiences and opportunities through different cell/committee NSS, Red Cross Cell, Red Ribbon Cell and Road Safety Cell. Women Cell and Legal Cell of the college are continuously active to empower the girls and making them aware of their rights and duties. NSS and NCC activities bring a sense of discipline and responsibility to the students contributing to make them good citizens and to be an asset to the society. Sports activities are much emphasized and over the years this college has emerged as a major breeding centre for players of the State.

Provide the weblink of the institution

<http://gctigaon.ac.in/>

8.Future Plans of Actions for Next Academic Year

1) The proposal for demolishing of main academic block and construction of a new building was sent to higher suthorities.2) Proposal was sent for the requirement of Govt. Grant and Fund for infrastructure development and construction of more rooms in College. 3) Teaching staff will be motivated for taking more interest in research activities like engaging in research projects, publication of research papers in UGC-approved journals. 4) Mentor-ship and Parent-Teacher meetings will be organized on regular basis to develop a better teacher-student relationship. 5) Efforts will be made to increase the number of workshops in the college.